

### Request for guest rental of my room

Family name: \_\_\_\_\_

Name: \_\_\_\_\_

Birth date: \_\_\_\_\_

Student hall: \_\_\_\_\_

Room no.: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

#### I request the guest rental of my room for the period:

Winter semester 01.10.20 – 31.03.20.

Summer semester 01.04.20 – 30.09.20.

#### Reason:

- Semester abroad
- Internship
- Vacation semester

#### I have enclosed proof of this with the application.

- Move-out and move-in dates must be agreed 14 days in advance.
- The room will be returned vacated and cleaned, ice compartment defrosted. In case of insufficient cleaning, a cleaning company will be commissioned at my cost.
- My tenancy agreement does not end within the period requested above.
- The rent payment is only canceled if the guest tenancy is successful → If no guest tenancy agreement is concluded, I am obliged to continue paying the ongoing rent.
- This application must be submitted at least four weeks before the start of the guest rental.
- Studierendenwerk is not responsible for any personal belongings left in the room during the guest rental period.

I hereby confirm the above conditions and accept that my rental account will be debited with € 75.00 after a successful guest rental.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature